

GOVERNMENT OF KERALA
Abstract

Local Self Government Department - City Level Technical Advisory Group for JNNURM/UIDSSMT Schemes - Rules for conduct of business - Approved - Orders issued.

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LOCAL SELF GOVERNMENT (DC) DEPARTMENT
G.O.(Rt)No. 3861/2008/LSGD. Dated, Thiruvananthapuram, 03-11-2008.

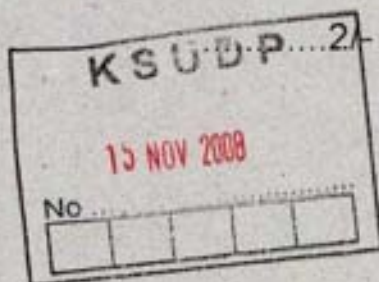
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Read:- 1) GO(Rt)No.3529/07/LSGD dated 28-12-07.
2) GO(Rt)No.833/08/LSGD dated 19-3-08.
3) GO(Rt)No.834/08/LSGD dated 19-3-08.
4) Lr.No.776/KSUDP/JNNURM/08 dated 7-6-08 from the Project Director, KSUDP.

ORDER

As per Government Order read as 1st paper above, Technical Advisory Group were constituted for Thiruvananthapuram and Kochi for preparation of Detailed Operation Manual, issue concurrence for Technical Sanction, Develop Monitoring Indicators, Set Performance Standards, Set Standards of Service level, support study on O&M etc. for water supply and Sewerage Schemes being implemented under JNNURM & Kerala Sustainable Urban Development Project.

As per Government order read as second paper above, Government have approved the Rules for conduct of business formulated for the Technical Advisory Group for Kochi.



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Now the Project Director, KSUDP has forwarded the rules for Conduct of Business of the City Level Technical Advisory Group for Thiruvananthapuram and requested to issue approval for the rules vide letter read as third paper above.

Government have examined the various aspects of the case and in supersession of the Government Order read as second paper above, Government are pleased to approve the Rules for conduct of business of the City Level Technical Advisory Group for JNNURM/UIDSSMT schemes as appended to this order.

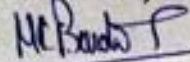
By order of the Governor,
M.Unnikrishnan,
Addl. Secretary to Govt.

To

✓ The Project Director, Kerala Sustainable Urban Development Project, Thiruvananthapuram.
The Managing Director, Kerala Water Authority, Thiruvananthapuram.
The Secretaries, Corporation of Kochi, Thiruvananthapuram.
The Principal Accountant General(Audit), Kerala, Thiruvananthapuram.
The Accountant General(A&E), Kerala, Thiruvananthapuram.
Stock File/Office Copy.

Copy to: The PA to Principal Secretary, LSGD.
The PA to Secretary, LSGD.

Forwarded/By Order,



Section Officer



APPENDIX

JNNURM/UIDSSMT Projects. City Level Technical Advisory Group Rules for Conduct of Business.

1. The Technical Advisory Group shall meet regularly at the KSUDP Office on date fixed by the Convener in consultation with the Chairman and other members to the extent possible. There shall be at least one meeting in a month.
2. The notice for meetings shall be issued and served to the members by the convenor of TAG at least 3 days before the date of the meeting. The notice should contain the agenda for the meeting. The minutes of the previous meeting also shall be enclosed.
3. The first item of any meeting shall be the approval and confirmation of the minutes of the previous meeting.
4. Sri.K.Lokesan Nair, Special Officer, IBIC shall be the vice Chairman of the group who shall deliver the duties and responsibilities of the chairman in his absence.
5. The convener shall maintain a page numbered minute book where in the attendance of members and the minutes of the meeting shall be recorded, under the signature of the chairman and Convenor.
6. The quorum for the meeting shall be four subject to the condition that at least one member each from KWA, Corporation and KSUDP shall be present.
7. The TAG shall address the Secretary, LSG Department Government of Kerala through the Project Director, KSUDP for all communication, approvals and take orders from the Secretary, LSGD.
8. All communications intended to TAG shall be addressed to its convenor and Convenor shall represent TAG in all matters.
9. The clerical and other administrative support to TAG shall be provided by the KWA and its project implementation unit, Thiruvananthapuram and expenses if any incurred by KWA for the conduct of the group shall be debited to the contingencies of the project.

10. The Technical Advisory Group shall restrict its decision strictly within the ambit, scope and area defined in the Administrative Sanction issued for the project and technical clearance issued by CPHEEO of Government of India.
11. In its advisory capacity, the responsibility of TAC shall be limited to overall provisional scrutiny for adherence to the stipulations and suggestions contained in the Administrative Sanction and the Technical Clearance issued by CPHEEO, Government of India and render necessary professional and technical suggestions to achieve the overall objective and performance of the project in the most scientific manner.
12. Detailed Agenda notes on the proposal put forth to the group shall be prepared with the signature of the Project Co-Ordinator, PIU of KWA and circulated to the members at least one day in advance of the meeting.
13. The TAG shall have the power to amend or to reject the proposals and send back for rectification in case they feel that the proposals is not in conformity with the spirit and contents of the Administrative Sanction, Codal provisions, Technical standards or government instructions issued from time to time. These reasons should be given clearly in writing and the type of rectification needed explained in detail. But as far as possible, issues may be sorted out across the table by inviting technical staff concerned for discussion. The PIU has to revise such proposals based on the suggestions of the Group and present it to the next meeting.
14. TAG shall have powers to issue concurrence of technical sanction upto 15% excess of the provision for the component/package in the administrative sanction. If the estimated amount exceeds 15% of the total value of Administrative Sanction that the matter shall be referred to LSGD in Government and further action taken by TAG as per Government directives. The limit shall not apply for issuing Technical

Sanction by TAG for amounts in excess of the Administrative Sanction provisions, when the increase is solely due to schedule rate revision. However the extra financial implication shall be communicated to the LSGD immediately.

15. In the case of tender excess, the proposal may be processed by the PIU and the TAG shall give its considered advice on the reasonableness or otherwise of the excess with reasons justifying such an advice.

16. Unless other wise specified elsewhere to the contrary, the Technical Advisory Group shall be guided by the following Codes. Manuals etc. in the decision making of the group.

(a) Kerala State PWD Manual.

(b) Kerala State Store purchase Manual.

(c) Kerala State PWD A Code and D Code.

(d) Kerala State PWD data Book & Schedule of Rates.

(e) KWA data book (PHED data Book and its amendments)

(f) Technical Circular issued by KWA for non schedule items and Instructions issued from time to time by LSGD on related matters.

(g) Manual on Water Supply and treatment Published by CPHEEO Government of India.

(h) Manual of Sewerage & treatment published by CPHEEO, Government of India.

(i) Publications and standard Bureau of Indian Standard Institution.

17. The Project being water supply and Sewerage Schemes the project Monitoring System software developed by KWA shall be adopted as the tool for programming and scheduling.